



Queensgate Primary School

Video Conferencing Code of Conduct

In order to make sure that your child stays safe online, we ask that you do the following:

- Access to the platform is made through the parent/carers account, unless your child meets the age restrictions for the platform.
- Please make sure there's an appropriate adult nearby so that they can ask for help if they need it.
- Where possible pupils must take part in the video call in a suitable communal environment. We appreciate that this is not always possible and some of the video calling software has a built-in option to 'blur' the background - you may feel this is an appropriate feature to turn on. All members of the household must be aware that the call is taking place and make sure they use appropriate language and behaviour when nearby or in the background.
- Pupils must be appropriately dressed (school uniform isn't necessary, but they should be fully dressed in clothing that covers top and bottom half of the body).
- You will make sure your child has 'logged off' the call correctly and signed out before turning off any devices.
- You and your child will not try to contact any teachers using these online tools outside of the pre-arranged calls. If you need to contact a teacher for any reason you will do so following your normal contact procedures (ie email admin@queensgate.stockport.sch.uk).

In order to protect your child, we will:

- Teachers will watch through and check any links or videos they may direct pupils to. They will make sure everything they use is age-appropriate.
- Teachers will ensure they are in a communal living space throughout the call. Where possible they will blur the background in any video calls.